

February 3, 2014 8:30 A.M.

JONES COUNTY BOARD OF COMMISSIONERS

REGULAR MEETING

JONES COUNTY OFFICE COMPLEX - COMMISSIONERS' ROOM

MINUTES

COMMISSIONERS PRESENT:

Mike Haddock, Chairman
Sondra Ipock-Riggs, Vice-Chairman
Zack Koonce, III, Commissioner
Joe Wiggins, Commissioner

OFFICIALS PRESENT:

Franky J. Howard, County Manager
Jennifer King, Clerk to the Board
Melissa Moore-Freeman, Finance Officer
Jimmie B. Hicks, County Attorney

COMMISSIONER ABSENT:

Frank Emory, Commissioner

The Chairman called the meeting to order and gave the invocation. A **MOTION** was made by Joe Wiggins, seconded by Zack Koonce, and unanimously carried **THAT** the agenda be approved as presented.

MOTION made by Zack Koonce, seconded by Joe Wiggins, and unanimously carried **THAT** the minutes of January 28, 2014, be approved.

PUBLIC COMMENT PERIOD:

There were no public comments.

1. TAX - EXTENSION OF LISTING PERIOD

MOTION made by Joe Wiggins, seconded by Zack Koonce, and unanimously carried **THAT** the tax listing period be extended through February 7, 2014. This request is due to the snow that the county experienced resulting in county offices being closed.

2. TAX - EXTENSION OF INFORMAL HEARINGS

MOTION made by Joe Wiggins, seconded by Sondra Ipock-Riggs, and unanimously carried **THAT** the informal hearings for the tax revaluation be extended through February 21, 2014.

3. BUDGET AMENDMENTS 9 THROUGH 11

MOTION made by Joe Wiggins, seconded by Sondra Ipock-Riggs, and unanimously carried **THAT** Budget Amendments 9 through 11 be approved, copies of which are marked Exhibit A and are hereby incorporated by reference and made a part of these minutes.

4. YOUNG MARINES PROCLAMATION

MOTION made by Sondra Ipock-Riggs, seconded by Zack Koonce, and unanimously carried **THAT** the Young Marines Proclamation be approved, a copy of which is marked Exhibit B and is hereby incorporated by reference and made a part of these minutes.

5. CHANGE ORDER - AUTOMATED METER READING PROJECT

MOTION by Joe Wiggins, seconded by Sondra Ipock-Riggs, and unanimously carried **THAT** change order number 2 reflecting a \$9,090 increase for the Automatic Meter Reading Project be approved using AMR Funds. A copy of the change order is marked Exhibit C and is hereby incorporated by reference and made a part of these minutes.

6. INVOICE - SUMRELL, SUGG, CARMICHAEL, HICKS & HART, P.A.

MOTION made by Joe Wiggins, seconded by Zack Koonce, and unanimously carried **THAT** an invoice for services rendered by Sumrell, Sugg, Carmichael, Hicks & Hart, P.A. be approved as follows:

General Legal	\$4,511.82
Sheriff's Department Matters	\$460.25
2011 CDBG Catalyst	\$680.00
HMGP Buyout	\$300.50
EDC	\$3,587.25

PUBLIC COMMENT PERIOD

There were no public comments.

COUNTY MANAGER'S REPORT

Mr. Howard informed the board that the 911 project was coming along nicely.

COMMISSIONER'S REPORTS

There were no reports.

MOTION made by Joe Wiggins, seconded by Zack Koonce, and unanimously carried **THAT** the meeting be adjourned at 8:40 a.m.

Mike Haddock
Chairman

Jennifer King
Clerk to the Board

EXHIBIT A

(3)

Budget Amendment

Date: 1/23/2014

Fund: CDBG

Fiscal Year: 2013-2014

Amendment #9

Decrease Expenditure

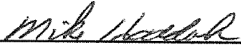
2011 Catalyst	Sidewalk Improvements	28-8162-5912-25	10,000.00
---------------	-----------------------	-----------------	-----------

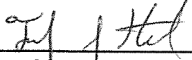
TOTAL			10,000.00
-------	--	--	-----------

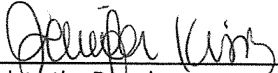
Increase Expenditure

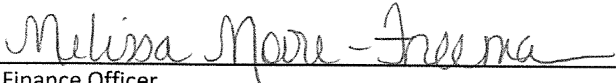
2011 Catalyst	Road Improvements	28-8162-5912-07	10,000.00
---------------	-------------------	-----------------	-----------

Total			10,000.00
-------	--	--	-----------


Chairman


County Manager


Clerk to the Board


Finance Officer

Budget Amendment

Date: 1/23/2014

Fund: HMPG 4019-0019

Fiscal Year: 2013-2014


Amendment #10


Increase Expenditure

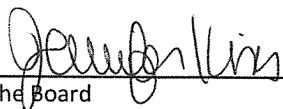
HMPG 4019-0019	Acquisition	22-4978-5700-00	191,269.00
HMPG 4019-0019	Demolition	22-4978-5912-03	21,522.00
HMPG 4019-0019	Appraisal	22-4978-5199-27	1,000.00
HMPG 4019-0019	Inspection	22-4978-5199-10	2,500.00
HMPG 4019-0019	Survey	22-4978-5199-11	1,200.00
HMPG 4019-0019	Administration	22-4978-5912-05	5,000.00
HMPG 4019-0019	Legal	22-4978-5192-01	2,050.00
TOTAL			224,541.00


Increase Expenditure

HMPG 4019-0019	Buy-Out: Sale of Homes	22-0213-4498-06	224,541.00
Total			224,541.00


Chairman


County Manager


Clerk to the Board


Finance Officer

Budget Amendment

Date: 1/24/2014

Fund: Fund 65

Fiscal Year: 2013-2014

Amendment #11

Increase Revenue

Restricted Revenue	NC Rural Development	65-0213-4592-00	53,600.00
--------------------	----------------------	-----------------	-----------

TOTAL			53,600.00
-------	--	--	-----------

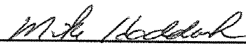
Increase Expenditure

Well Improvements

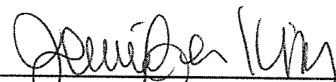
Well Improvements	Construction Water Wells	65-7136-5597-00	24,800.00
-------------------	--------------------------	-----------------	-----------

Well Improvements	Professional Other	65-7136-5199-00	28,800.00
-------------------	--------------------	-----------------	-----------

Total			53,600.00
-------	--	--	-----------


Chairman


County Manager


Clerk to the Board

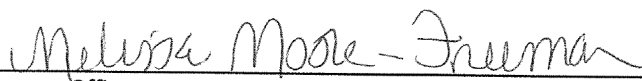

Finance Officer

EXHIBIT B

BOARD OF COUNTY COMMISSIONERS

FRANK EMORY, Chairman
8466 Hwy 41 West
Richlands, NC 28574

MIKE HADDOCK, Vice Chairman
2314 Wyse Fork Rd.
Trenton, NC 28585

SONDRA IPOCK RIGGS
862 Riggstown Rd.
Pollocksville, NC 28573

JOSEPH F. WIGGINS
641 Richlands Road
Trenton, NC 28585

ZACK KOONCE
1539 Ten Mile Fork Road
Trenton, NC 28585



POST OFFICE BOX 340
TRENTON, NORTH CAROLINA 28585
(252) 448-7571 FAX (252) 448-1072

COUNTY MANAGER

FRANKY J. HOWARD
P.O. Box 340
Trenton, NC 28585

COUNTY ATTORNEY

JIMMIE B. HICKS
P.O. Drawer 889
New Bern, NC 28563

CLERK TO THE BOARD

JENNIFER KING
P.O. Box 340
Trenton, NC 28585

WEBSITE:
www.jonescountync.gov
email:
jonescounty@jonescountync.gov

PROCLAMATION

WHEREAS, Jones County has always supported its military population; and

WHEREAS, the Young Marines Program is a youth education and service program for boys and girls age eight through completion of high school that began in 1958; and

WHEREAS, the Young Marines Program promotes the mental, moral, and physical development of its members, and has grown to over 300 units serving 10,000 young people in 46 states, the District of Columbia, and Germany, Japan, and affiliates in many other countries; and

WHEREAS, the Young Marines is the focal point for the U.S. Marine Corps' Youth Drug Demand Reduction efforts and promotes a healthy and drug free lifestyle; and

WHEREAS, Jones County is located in North Carolina, a state with a proud history of supporting our military and North Carolina has a large military population with sixteen Young Marines Program units; and

WHEREAS, Jones County appreciates the effort and sacrifices that have been made to initiate a Young Marines Program unit in our county and is proud and grateful to have this program available to our youth.

NOW, THEREFORE BE IT RESOLVED THAT the Jones County Board of Commissioners hereby proclaim their support of the Young Marines Program in Jones County and encourages the citizens and youth of Jones County to support this program.

This the 3rd day of February, 2014.

[SEAL]

ATTEST:


Jennifer King, Clerk to the Board

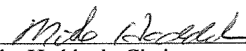

Mike Haddock, Chairman



EXHIBIT C

01029 Page 1

SECTION 01029

CONTRACT CHANGE ORDER

CONTRACT FOR	PWS DWSRF Improvement Project Contract No. 1 - Automatic Meter Reading System	ORDER NO.	2
		DATE	December 19, 2013
		STATE	NC
		COUNTY	Jones
OWNER	Jones County		

TO Matchpoint, Inc.

(Contractor)

You are hereby requested to comply with the following changes from the contract plans and specifications:

Description of Changes (Supplemental Plans and Specifications Attached)	DECREASE in Contract Price	INCREASE in Contract Price
See Attachments: CO# Part A, Part B, Exhibit A	\$	\$ 9,090.00
Reference Plans: <u>N/A</u>		
TOTALS	\$	\$ 9,090.00
NET CHANGE IN CONTRACT PRICE	\$	\$ 9,090.00

JUSTIFICATION:

- Construction had identifies many active services having check valves connected directly to meters (no union). Contractor is directed to replace check valves in those installations with unions, that allow the meter to be removed easily in the future (if needed).
- A quarterly adjustment is prepared to increase the number of check valve replacements and decrease the number of check valve installations on active services where no check valve is currently present.
- A 59 day time extension is recommended due to the delay in the Federal Aviation Administration approving antenna mounts on elevated tanks. This prevented the contractor from beginning work when the Notice to Proceed was originally issued.

Current Contract Amount adjusted by previous Change Order One Million Six Hundred Thirty Thousand Six Hundred Sixteen and 94/100 Dollars (\$1,630,616.94).

The amount of the Contract will be (~~Decreased~~) (Increased) By The Sum Of: Nine Thousand Ninety and 00/100 Dollars (\$9,090.00).

The Contract Total Including this and previous Change Orders Will Be: One Million Six Hundred Thirty Nine Thousand Seven Hundred Six and 94/100 Dollars (\$1,639,706.94).

The Contract Construction Completion Date prior to this Change Order is: January 12, 2014

The Contract Period Provided for Completion Will Be (Increased)(Decreased)(Unchanged): 59 Days

The Revised Contract Construction Complete Date after this Change Order is: March 12, 2014

This document will become a supplement to the contract and all provisions will apply hereto.

REQUESTED BY OWNER: Jones County

By: _____ Date: _____

Name: Franky Howard Title: County Manager

RECOMMENDED BY ENGINEER: McDavid Associates, Inc.

By:  Date: 110712014

Name: Richard B. Moore Title: Project Engineer

ACCEPTED BY CONTRACTOR: Matchpoint, Inc.

By:  Date: 1/14/2014

Name: S. Barry Aales Title: President

END OF SECTION

RESOLUTION NO. _____
AMENDING CAPITAL PROJECT BUDGET ORDINANCE
PWS DWSRF IMPROVEMENT PROJECT (WIF-1635)
JONES COUNTY

WHEREAS, Public Water Supply Section (PWSS) has issued an offer to fund the installation of an automatic meter reading system in the amount of \$2,015,000.00 with 100% as Loan Income at 0% interest for fourteen (14) years to Jones County for water system improvements, and

WHEREAS, Jones County has received proposals and awarded construction to Matchpoint, Inc. to install an Automatic Metering Solution (fixed) developed around Sensus infrastructure, and

WHEREAS, Construction activities have identified some needs to amend scoping to best serve long-term needs,

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF JONES COUNTY:

That the attached project budget is hereby amended for the installation of the automatic meter reading system project subject to recommended award contract amount.

That Change Order No. 2 is hereby approved, authorizing the contractor to continue to replace original check valve installations where check valve was attached directly to the original water meter. It is noted that such an installation is no longer performed where union connections now allow water meters to be removed without having to remove check valve and performing re-piping. The problem areas are primarily located in the areas of original water system construction phases.

That the Chairman and/or County Manager are authorized to execute all related documents associated with Change Order execution on behalf of Jones County.


Adopted this the _____ day of _____, 2014.



ATTEST:



Jennifer King, Clerk to the Board



W. Michael Haddock, Chairman
Jones County

CAPITAL PROJECT BUDGET ORDINANCE
Jones County
PWS DWSRF Improvement Project
Contract No. 1 - Automatic Meter Reading System

		APPROVED BUDGET Feb. 18, 2013	CHANGES	AMENDED BUDGET
<u>REVENUES</u>				
	<u>REVENUES - PWS Eligible</u>			
660213 458705	PWS DWSRF Loan	\$2,015,000.00	\$0.00	\$2,015,000.00
xx-xxx-xxxxxx	PWS DWSRF Loan Forgiveness	\$0.00	\$0.00	\$0.00
xx-xxx-xxxxxx	Owner Contribution	\$0.00	\$0.00	\$0.00
xx-xxx-xxxxxx	Sales Tax Refund - Restricted	\$0.00	\$0.00	\$0.00
xx-xxx-xxxxxx	Interim Financing	\$0.00	\$0.00	\$0.00
	SUBTOTAL - PWS Eligible Revenues	\$2,015,000.00	\$0.00	\$2,015,000.00
	<u>REVENUES - Non-PWS Eligible</u>			
660213 458700	Owner Contribution	\$15,000.00	\$0.00	\$15,000.00
xx-xxx-xxxxxx	Interest Earned	\$0.00	\$0.00	\$0.00
xx-xxx-xxxxxx	Liquidated Damages	\$0.00	\$0.00	\$0.00
	SUBTOTAL - Non-PWS Eligible Revenues	\$15,000.00	\$0.00	\$15,000.00
	TOTAL REVENUES	\$2,030,000.00	\$0.00	\$2,030,000.00
<u>EXPENSES</u>				
	<u>EXPENSES - PWS Eligible</u>			
668163 559710	Contract No. 1 - Automatic Meter Reading System	\$1,630,616.94	\$9,090.00	\$1,639,706.94
xx-xxx-xxxxxx	Contract No. ____ - _____	\$0.00	\$0.00	\$0.00
	SUBTOTAL - Construction	\$1,630,616.94	\$9,090.00	\$1,639,706.94
	<u>Step I & II - Planning and Engineering Design Prior to Construction</u>			
668163 529900	Basic Engineering Fees (Prior to Construction)	\$138,138.55	\$1,236.54	\$139,375.09
	<u>Step III - Engineering Services During Construction</u>			\$0.00
668163 591205	Construction Administration	\$155,372.50	\$0.00	\$155,372.50
xx-xxx-xxxxxx	Additional Services by Engineer	\$0.00	\$0.00	\$0.00
xx-xxx-xxxxxx	Reimbursable Expenses to the Engineer	\$0.00	\$0.00	\$0.00
xx-xxx-xxxxxx	Permit Application Fees Paid by Owner	\$0.00	\$0.00	\$0.00
668163 519201	Legal Costs	\$3,000.00	\$0.00	\$3,000.00
668163 559708	Closing Fee	\$40,300.00	\$0.00	\$40,300.00
	<u>Other</u>			
xx-xxx-xxxxxx	Land/Easement Acquisition	\$0.00	\$0.00	\$0.00
668163 539100	Advertisement	\$500.00	\$0.00	\$500.00
xx-xxx-xxxxxx	Appraisals	\$0.00	\$0.00	\$0.00
xx-xxx-xxxxxx	Soil Testing - Geotechnical	\$0.00	\$0.00	\$0.00
xx-xxx-xxxxxx	Repayment of Interim Financing	\$0.00	\$0.00	\$0.00
668163 599100	Contingency	\$47,072.01	-\$10,326.54	\$36,745.47
	SUBTOTAL - PWS Eligible Expenses	\$2,015,000.00	\$0.00	\$2,015,000.00